

MEETING -1
Shri Shivaji Education Society, Amravati's
Dhanwate National College, Nagpur
Congress Nagar, Nagpur

Date: 5/09/2022

Notice

All Criteria Incharges of the Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting will be held on Thursday, 8th September at the IQAC cell at 10:30 a.m. All members are required to be present.

Date: 8th September

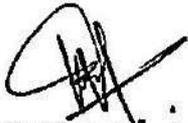
Time: 10:30 a.m.

Venue: IQAC Cell

Agenda to Discuss:

1. Review of RTM Nagpur University Key Indicators performance format.
2. Discussion and approval of the submission of AQAR 2021-2022.
3. Any other matters.

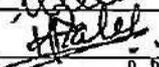
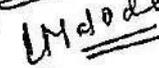
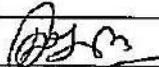
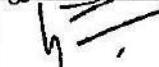
Your presence and punctuality are requested.



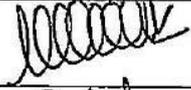
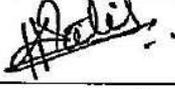
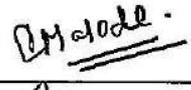
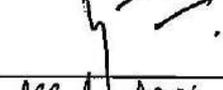
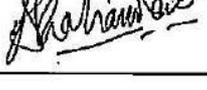
Dr. K. D. Meghe
Co-ordinator, IQAC
Nagpur



Dr. J. D. Wadate
Principal, DNC
Nagpur

Sr.No	Name of Members	Incharge	Sign
1	Mr. Nitin Karale	Incharge Criteria-I	
2	Dr. Mukul Burghate	Incharge Criteria-II	
3	Dr. Kavita Patil	Incharge Criteria-III	
4	Dr. Vaishali Malode	Incharge Criteria-IV	
5	Dr. Parag M. Joshi	Incharge Criteria-V	
6	Dr. Rajesh Timane	Incharge Criteria-VI	
7	Mr. S. S. Gharwar	Incharge Criteria-VII	

Minutes of IQAC meeting held on 8/9/2022 at 10.30 a.m. in IQAC are as follows:
The following members were present in the meeting.

Sr.No	Name of Members	Incharge	Sign
1	Mr.Nitin Karale	Incharge Criteria-I	
2	Dr.Mukul Burghate	Incharge Criteria-II	
3	Dr.Kavita Patil	Incharge Criteria-III	
4	Dr.Vaishali Malode	Incharge Criteria-IV	
5	Dr.Parag M. Joshi	Incharge Criteria-V	
6	Dr.Rajesh Timane	Incharge Criteria-VI	
7	Mr.S.S.Gharwar	Incharge Criteria-VII	
8	Dr.B.V Khapekar	Incharge	
9	Miss Srushtee Parchake	Incharge	

Dr. K D Meghe, the IQAC Coordinator, chaired the meeting, calling it to order and welcoming all the IQAC members.

Dr. K.D. Meghe, the IQAC Coordinator, presented the minutes of the previous meeting, which were unanimously approved by all members present. He then reported on the events and programs conducted by the IQAC to date.

Following this, the chairman initiated discussions on the following agenda.

Agenda-I: Review of RTM Nagpur University Key Indicators performance format.

Dr. K. D. Meghe, the IQAC Coordinator, chaired the meeting & engaged with all criteria in charge regarding RTM Nagpur University's recent notification about the monthly submission of reports. The discussion centered on reviewing the RTMNU key indicator performance format in light of the National Education Policy 2020.

Agenda-II: Discussion and approval of the submission of AQAR 2021
2022.

The IQAC Coordinator emphasized the significance of preparing and submitting the AQAR for the year 2021-2022. Accordingly, the In charges of the seven criteria and the respective committee members have been instructed to commence the collection and processing of data without delay. The chairman has requested a progress report on the data collection for the AQAR within the stipulated time frame.

Agenda-III: Any other matters.

The Criteria In charges expressed their views on the new education policy (NEP) and discussed how it relates to their respective criteria. They highlighted the importance of aligning their processes and methodologies with the goals and objectives outlined in the NEP. They also emphasized the need to adapt to the new formats and guidelines introduced by the NEP to ensure that the institution's quality assurance practices are in line with the national education framework.



Dr.K.D. Meghe
Co-ordinator, IQAC
Nagpur



Dr. J. D. Wadate
Principal, DNC
Nagpur

ACTION TAKEN

1. After discussing various points outlined in the format, the necessary information was filled in accordingly.
2. All committee members expressed their interest in organizing a works on the National Education Policy (NEP) 2020 in the upcoming academic year.



Dr.K.D. Meghe
Co-ordinator, IQAC
Nagpur



Dr. J. D. Wadate
Principal, DNC
Nagpur

Meeting -2
Shri Shivaji Education Society, Amravati's
Dhanwate National College, Nagpur
Congress Nagar, Nagpur

Date: 16/11/2022

Notice

All Criteria Incharges of IQAC are hereby notified of a mandatory meeting scheduled for Saturday, 19th November, at 10:30 a.m. The meeting will take place at the IQAC cell.

Date: 19th NOVEMBER

Time: 10:30 a.m.

Venue: IQAC Cell

Agenda to Discuss:

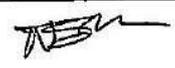
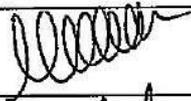
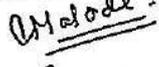
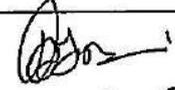
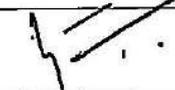
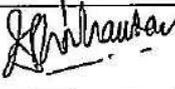
- Discussion and approval of the submission of AQAR 2021-2022.
- Up-gradation of information on website.
- Discussion on departmental Inputs, Report's of Support Services.
- Any other matter.



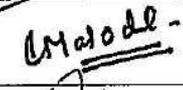
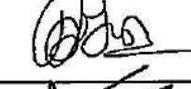
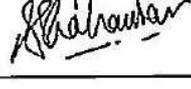
Dr.K.D. Meghe
Co-ordinator, IQAC

B.V. Khapekar

Dr. B.V. Khapekar
Principal DNC, Nagpur

Sr.No	Name of Members	Incharge	Sign
1	Mr.Nitin Karale	Incharge Criteria-I	
2	Dr.Mukul Burghate	Incharge Criteria-II	
3	Dr.Kavita Patil	Incharge Criteria-III	
4	Dr.Vaishali Malode	Incharge Criteria-IV	
5	Dr.Parag M. Joshi	Incharge Criteria-V	
6	Dr.Rajesh Timane	Incharge Criteria-VI	
7	Mr.S.S.Gharwar	Incharge Criteria-VII	

**Minutes of IQAC meeting held on 19/11/2022 at 10.30 a.m. in IQAC are as follows:
The following members were present in the meeting.**

Sr.No	Name of Members	Incharge	Sign
1	Mr.Nitin Karale	Incharge Criteria-I	
2	Dr.Mukul Burghate	Incharge Criteria-II	
3	Dr.Kavita Patil	Incharge Criteria-III	
4	Dr.Vaishali Malode	Incharge Criteria-IV	
5	Dr.Parag M. Joshi	Incharge Criteria-V	
6	Dr.Rajesh Timane	Incharge Criteria-VI	
7	Mr.S.S.Gharwar	Incharge Criteria-VII	

During the meeting chaired by Dr. K.D. Meghe, IQAC Coordinator, the following proceedings took place:

The chairman called the meeting to order and welcomed all IQAC members. Dr. K.D. Meghe, IQAC Coordinator, presented the minutes of the previous meeting, which were unanimously approved by all present members. Dr. K.D. Meghe, IQAC Coordinator, reported on the events/programs conducted by the IQAC to date.

Agenda I: Discussion and approval of the submission of AQAR 2021-2022.

The meeting proceeded with a discussion on the submission of the Annual Quality Assurance Report (AQAR) for the year 2021-2022. Dr. K.D. Meghe, IQAC Coordinator, presented the draft AQAR, highlighting key points and achievements. Members discussed the contents of the report, provided feedback, and suggested any necessary revisions.

After thorough discussion, the AQAR for the year 2021-2022 was approved by all members present. It was agreed that any final adjustments would be made promptly before the submission deadline.

Agenda II: Up-gradation of information on website.

The meeting then focused on upgrading the information on the institution's website. Dr. K.D. Meghe, IQAC Coordinator, presented the current status of the website and proposed updates and enhancements to ensure it remains accurate and current.

The meeting then focused on upgrading the information on the institution's website. Dr. K.D. Meghe, IQAC Coordinator, presented the current status of the website and proposed updates and enhancements to ensure it remains accurate and current.

After discussion, it was decided to form a subcommittee to oversee the website's upgrade process. This subcommittee will review the website content, suggest

updates, and work with the website administrator to implement these changes efficiently. A timeline was established to ensure the upgrades are completed in a timely manner.

Agenda III: Discussion on departmental Inputs, Report's of Support Services.

The meeting also included a discussion on the inputs from various departments and reports from support services. Dr. K.D. Meghe, IQAC Coordinator, led the discussion by presenting the inputs received and the reports compiled.

Members reviewed the inputs and reports, discussed any issues or concerns raised, and identified areas for improvement. Recommendations were made to enhance the quality of departmental inputs and support services, ensuring they align with the institution's overall goals and objectives.

The discussion aimed to improve the quality and efficiency of departmental inputs and support services, ultimately enhancing the overall functioning of the institution.

AgendaIV: Any other matter

During the meeting, members were given the opportunity to raise any other matters or topics for discussion. Various issues were raised, including suggestions for future workshops and training programs, updates on ongoing quality assurance initiatives, and ideas for improving communication within the IQAC.

Members also discussed the implementation of new policies and guidelines, as well as strategies for enhancing student and faculty involvement in quality assurance activities. The discussion was constructive, with members providing valuable insights and suggestions for further improving the institution's quality assurance processes.

Overall, the meeting provided a platform for members to address any additional matters relevant to the IQAC's functioning and quality assurance efforts, ensuring that all relevant issues were addressed and resolved effectively



Dr.K.D. Meghe
Co-ordinator, IQAC
Nagpur



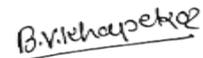
Dr. J. D. Wadate
Principal, DNC
Nagpur

ACTION TAKEN

1. The submission process for the Annual Quality Assurance Report (AQAR) 2021-2022 is currently in progress.
2. The information related to all seven criteria of NAAC has been completed, upgraded, and uploaded to the college website.
3. Documents were prepared that outlined and highlighted all seven criteria related to NAAC.
4. Department inputs and reports of support services were succinctly presented to all members at the meeting. This included the presentation of a working committee booklet.
5. The exploration has been published online under Criteria II (Teaching, Learning, and Evaluation). The soft copy is available on the website dncnagpur.ac.in.



Dr.K.D. Meghe
Co-ordinator, IQAC
Nagpur



Dr. B.V. Khapekar
Principal, DNC
Nagpur

Meeting -3
Shri Shivaji Education Society, Amravati's
Dhanwate National College, Nagpur
Congress Nagar, Nagpur

Date: 02/01/2023

Notice

All Criteria Incharges of IQAC are hereby notified of a meeting scheduled for Tuesday, 3rd January 2023, at 11:00 a.m. The meeting will take place at the IQAC cell, and attendance of all members is mandatory.

Date: 3rd January

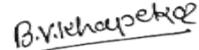
Time: 11 a.m.

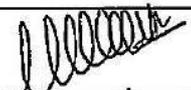
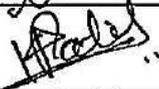
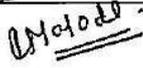
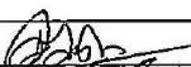
Venue: IQAC Cell

Agenda to Discuss:

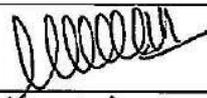
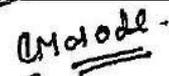
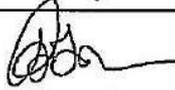
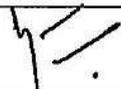
- Submission of AQAR 2021-2022
- Any other matter.


Dr.K.D. Meghe
Co-ordinator, IQAC
Nagpur


Dr. B.V. Khapekar
Principal, DNC
Nagpur

Sr.No	Name of Members	Incharge	Sign
1	Mr.Nitin Karale	Incharge Criteria - I	
2	Dr.Mukul Burghate	Incharge Criteria-II	
3	Dr.Kavita Patil	Incharge Criteria-III	
4	Dr.Vaishali Malode	Incharge Criteria-IV	
5	Dr.Parag M. Joshi	Incharge Criteria-V	
6	Dr.Rajesh Timane	Incharge Criteria-VI	
7	Mr.S.S.Gharwar	Incharge Criteria-VII	

Minutes of IQAC meeting held on 03/01/2023 at 11:00 a.m. in IQAC are as follows:
The following members were present in the meeting.

Sr.No	Name of Members	Incharge	Sign
1	Mr.Nitin Karale	Incharge Criteria-I	
2	Dr.Mukul Burghate	Incharge Criteria-II	
3	Dr.Kavita Patil	Incharge Criteria-III	
4	Dr.Vaishali Malode	Incharge Criteria-IV	
5	Dr.Parag M. Joshi	Incharge Criteria-V	
6	Dr.Rajesh Timane	Incharge Criteria-VI	
7	Mr.S.S.Gharwar	Incharge Criteria-VII	

During the meeting chaired by Dr. K.D. Meghe, IQAC Coordinator, the following proceedings took place:

The chairman called the meeting to order and welcomed all IQAC members.

Dr. K.D. Meghe, IQAC Coordinator, presented the minutes of the previous meeting, which were unanimously approved by all present members.

Dr. K.D. Meghe, IQAC Coordinator, reported on the events/programs conducted by the IQAC to date.

Agenda I: Submission of AQAR 2021-2022

The IQAC Coordinator emphasized the significance of preparing and submitting the AQAR for the year 2021-2022. Consequently, the Incharges of the seven criteria and the respective committee members were instructed to commence data collection and processing without delay. The chairman requested a progress report on the development of data collection for the AQAR within the stipulated time.

Agenda II: Any other matter:

The Academic and Administrative Audit of the institution was organized by the IQAC Criteria Incharge in collaboration with all department heads, following the format specified by RTMNU.


Dr. K.D. Meghe
Co-ordinator, IQAC
Nagpur


Dr. B.V. Khapekar
Principal, DNC
Nagpur

Action Taken

1. The Annual Quality Assurance Report (AQAR) for the year 2021-2022 is currently in progress and is scheduled to be submitted before 31 May 2023.
2. The Academic and Administrative Audit, as per RTMNU guidelines, was completed and reviewed ahead of the deadline. The inputs were submitted online to RTMNU on 15 April 2023.
3. Documents were prepared that outlined and highlighted all seven criteria related to NAAC.
4. Department inputs and reports of support services were succinctly presented to all members at the meeting, including the presentation of a working committee booklet.
5. The exploration has been published online under Criteria II (Teaching, Learning, and Evaluation). The soft copy is available on the website dncnagpur.ac.in.


Dr. K.D. Meghe
Co-ordinator, IQAC
Nagpur


Dr. B.V. Khapekar
Principal, DNC
Nagpur

Meeting -4

Shri Shivaji Education Society, Amravati's
Dhanwate National College, Nagpur
Congress Nagar, Nagpur

Date: 11/02/2023

Notice

All Criteria Incharges of IQAC are hereby notified of a meeting scheduled for 13th February 2023 at Room No. 10 at 11:00 a.m. Attendance of all members is mandatory.

Date:13th February

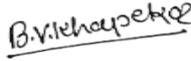
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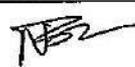
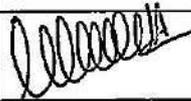
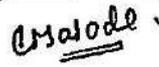
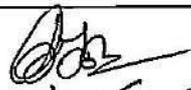
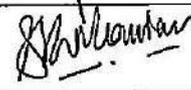
Venue: Room No. 10

Agenda for Discussion:

- Reading the minutes of the last meeting.
- Documents required for NAAC.
- Student Progression.
- Mentor-Mentee.
- Slow & Advanced Learner.
- Each program mentioned in the IQAC Register with notice.
- Any other matter.

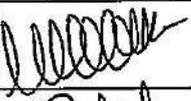
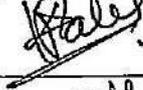
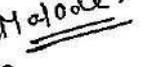
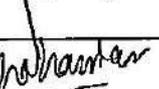
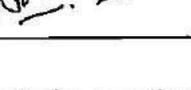

Dr.K.D. Meghe
Co-ordinator, IQAC
Nagpur


Dr. B.V. Khapekar
Principal, DNC
Nagpur

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4	Dr.Vaishali Malode	Incharge Criteria-IV	
5	Dr.Parag M. Joshi	Incharge Criteria-V	
6	Dr.Rajesh Timane	Incharge Criteria-VI	
7	Mr.S.S.Gharwar	Incharge Criteria-VII	

Minutes of IQAC meeting held on 13/02/2023 at 11:00 a.m. in Room No. 10 are as follows:

The following members were present in the meeting.

Sr.No	Name of Members	Incharge	Sign
1	Mr.Nitin Karale	Incharge Criteria-I	
2	Dr.Mukul Burghate	Incharge Criteria-II	
3	Dr.Kavita Patil	Incharge Criteria-III	
4	Dr.Vaishali Malode	Incharge Criteria-IV	
5	Dr.Parag M. Joshi	Incharge Criteria-V	
6	Dr.Rajesh Timane	Incharge Criteria-VI	
7	Mr.S.S.Gharwar	Incharge Criteria-VII	

Dr. K.D. Meghe, IQAC Coordinator, requested the Principal to chair the meeting.

The chairman called the meeting to order and welcomed all IQAC members.

Dr. K.D. Meghe, IQAC Coordinator, presented the minutes of the previous meeting, which were unanimously approved by all present members.

Dr. K.D. Meghe, IQAC Coordinator, then reported on the events and programs conducted by the IQAC to date.

The chairman initiated discussions on the following agenda:

Agenda I: Reading out the minutes of last meeting held

The minutes of the last meeting were read aloud in front of all the members present.

Agenda II: Required documents for NAAC

The relevant and necessary documents required from all Heads of Departments, convenors of support services, and all concerned staff were briefed to them.

Agenda III: Student Progression

Reviewing students' academic performance, including grades, attendance, and any identified issues or areas for improvement. Evaluating the number of students pursuing postgraduate studies and those employed. Discussing the availability and effectiveness of support services like counseling, tutoring, and academic advising. Planning for future semesters or academic years, including identifying areas for improvement and establishing goals for student success.

Agenda IV: Mentor Mentee

Ensuring effective communication and feedback mechanisms are in place for students to express their needs and concerns. Discussing initiatives aimed at improving student retention and success, such as mentorship programs or academic support groups.

Agenda V: Slow & Advanced Learner

Discussing the development of individualized learning plans for both slow and advanced learners, tailoring the curriculum to their specific needs and pace. Discussing ways to involve parents in the learning process, keeping them informed about their child's progress and how they can support their learning at home.

Agenda VI: Mentioning of each programme in IQAC Register with notice.

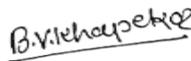
It was decided that each and every program will be mentioned in the IQAC register with a notice, which will be helpful for IQAC.

Agenda VII: Any other matter:

It was decided to provide professional development opportunities for teachers to enhance their skills in teaching both slow and advanced learners.



Dr. K.D. Meghe
Co-ordinator, IQAC
Nagpur



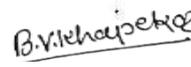
Dr. B.V. Khapekar
Principal, DNC
Nagpur

Action Taken

1. The relevant and necessary documents are being collected from all Heads of Departments and relevant staff of the college for NAAC submission.
2. The policy regarding Mentor-Mentee was formulated, and each mentor was provided with the mentor list.
3. The policy regarding slow and advanced learners was drafted, and suitable arrangements were made for both categories of learners.
4. Maintaining a separate register for college programs.



Dr. K.D. Meghe
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Dr. B.V. Khapekar
Principal, DNC
Nagpur