



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 3)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
DHANWATE NATIONAL COLLEGE**

**NAGPUR
Maharashtra
440012**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	DHANWATE NATIONAL COLLEGE NAGPUR Maharashtra 440012	
2.Year of Establishment	1935	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	5	
Departments/Centres:	9	
Programmes/Course offered:	21	
Permanent Faculty Members:	42	
Permanent Support Staff:	22	
Students:	3400	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	<ol style="list-style-type: none">• The college is located in the heart of the city having easy access to the students and teachers• The College is recognized by UGC as a College with Potential for Excellence (CPE)• The College is recognized as the Center for Higher Learning and Research by the parent University	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 29-07-2021 To : 30-07-2021	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. SANJEEV KUMAR SHARMA	Vice Chancellor,Mahatma Gandhi Central University, Bihar
Member Co-ordinator:	DR. NARENDER KUMAR	FormerProfessor,Maharshi Dayanand University Rohtak
Member:	DR. DIPANNITA CHAKRABORTY	Principal,BIKRAM MEMORIAL COLLEGE
NAAC Co - ordinator:	Dr. Neelesh Pandey	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The institution ensures effective curriculum delivery through a well planned and documented process
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

Dhanwate National College is affiliated to Rastrasant Tukadoji Maharaj Nagpur University. The university monitors all programmes and all curricular aspects. It is mandatory to adhere to university syllabus and examination pattern. College operates at UG, PG and Ph.D levels. For effective curriculum delivery the college follows a systematic teaching methodology and well planned documented process. Through different Committees college prepares academic calendar in resonance with university's academic calendar. Every teacher prepares own teaching plan keeping in mind the number of hours of teaching recommended by the university, and maintain Academic Diary to record day-to-day teaching schedule, teaching techniques and methodology and research, extension and other academic activities. Departmental Heads monitor the delivery and completion of curriculum. Principal interacts regularly with faculty members. The performance of each teacher is regularly monitored by departmental Heads and Principal. The parent University integrates the cross cutting issues such as gender, climate change, environmental education, human rights, ICT etc into the curriculum. Programmes in B.Com.-II, B.A.-II, BCCA-II, BBA-II, BA-II (Mass Communication) delineate with environmental studies. The course, philosophy deals with Indian ethics, Western ethics, and human rights, constitutional values as equality, brotherhood, and freedom are imbibed in the course of Political Science. BBA, MBA, MIRPM programmes contain business ethics, cybercrime, ethical hacking. PG programme in Sociology opts for the course of sociology of marginalised community, subaltern issues. PG curricula, in Marathi, include feminist literature, saint literature, dalit literature, in English, eco-criticism, gender studies, novel, poetry, dramas, relating to dignity of individual, human values as love, compassion etc. Environmental Geography is part of the PG programme of Geography. The College educates and enriches the students about the cross cutting issues regularly by conducting relevant activities. The Women Cell organises meetings with girl students to sensitize them about the issues related with gender discrimination & Gender Equality. Department of Geography organizes various environmental awareness activities on occasion of Geography Day celebration, Poster- Slogan, model competition, seminars & debate competitions on climate related issues. Awareness Program on Sustainability of environmental balance of Energy Conservation was organised by Career Counselling Cell. Students participated in the Rally on Energy Day, for environmental awareness; rally to create awareness for road security. Various departments of the college organise conferences, seminars and co-curricular activities to imbibe human values relating to gender, environment and sustainability.

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Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QIM	Innovation and creativity in teaching-learning
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Reforms in Continuous Internal Evaluation(CIE) system at the institutional level
2.5.2 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and variety
2.5.3 QIM	Mechanism to deal with examination related grievances is transparent, time-bound and efficient
2.5.4 QIM	The institution adheres to the academic calendar for the conduct of CIE
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students
2.6.2 QIM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

The subject teacher identifies slow and advanced learners through evaluative methods like classroom test, group discussion, and questionnaire method. Extra classes, personal guidance are provided to the slow learners. The college arranges various courses for the slow learners. These include: Commerce Compatibility Course, Basic Communication Skills in English, Saral Sanskrit Sambhashan Class, etc. The advanced learners are motivated to participate in study circle activities, research activities, and extra-curricular activities. Advanced learners, who require extra help are provided personal guidance, coaching, counselling, reference books other reading material to enhance their knowledge. Advance learners are encouraged to take part in inter-collegiate, state and national level competitions. College has adopted various student centric methods to enhance learning levels of the students. These include: Industrial Visits by the Department of Commerce, Economics and Management, IT arranged visit to Packaging Industry, textile industries, manufacturing industry and other industries situated in and around Nagpur. To impart the real life experience to the students, Department of Commerce in association with various faculties and colleges, arranges an orientation programme every year where a small group of students work in commerce lab to learn e-learning, e-banking etc. To inculcate event management skills, decision making skills, to develop leadership qualities among students and to improve their academic knowledge as well as competitive spirit the college used to organize Inter-college competitions every year. The college also adopts the 'Role Play', 'Problem Solving Methodologies' for enhancing learning experiences of the students. The teachers and students are encouraged to participate in programmes like class room seminars, and media presentations and brain storming discussions on current, social, issues. IQAC promotes the use of modern teaching aids, like computers, audio-

visuals, multimedia, ICT, virtual lectures, webinars. To nurture critical thinking, creativity and scientific temper amongst students the college organizes various programmes like preparing for Avishkar competition, Poster-presentations, preparing models in Geography, Publication of college annual magazine 'Sadhana', and interdisciplinary research journal Exploration, ICT equipment like Laptop, computers, LCD, Projector, Educational CDs are provided by the college and fitted in the classrooms to make teaching-learning more effective and interesting. The college being affiliated to RTMNU, adheres to its system of evaluation of University assessment and internal assessment. As per guidelines of the University two internal tests are conducted as per pre-decided schedule and results are displayed on the notice board to notify the students. Marks are allocated for home assignment/ Seminar/ Survey/ Field visits. An Internal Squad, comprising (co-ordinator of all courses) of Heads of the different Departments, is formed to oversee the internal tests on the lines of University exams. Principal acts as a chief custodian of internal exams. Cameras are fitted in all the classrooms to ensure malpractice-free exams. College has a grievances redressal cell comprising senior members of the all programs. Grievances redressal cell deals with all grievances relating to internal tests conducted by the college. Grievances raised by the students are related to internal marks for internal tests, attendance and participation in other activities in the college. Students can submit their grievances either orally or in writing. Concerned teachers are instructed by the cell to reevaluate the test papers or redress other grievances relating to internal tests, home assignments within prescribed period etc. Internal marks obtained by the students are recorded in register maintained in the college by respective subject teachers and are uploaded as per the notification of the University besides displayed on notice board of the college and also announced in the classroom. University also has a well-established mechanism to deal with all examination related grievances such as: Revaluation & Re-totalling of answer marks scripts etc. After declaration of results 15 days time is given to the students to submit applications regarding above grievances in particular format. Senior teachers in the respective subjects will revalue answer scripts of photo copy answer scripts. All the students who are booked for involving in malpractice in the university exams are asked to appear before redressal cell. The redressal cell decides the quantum of punishment only after verification of facts and objections raised by the concerned students. The college adheres to the academic calendar for the conduct of the CIE. The schedule is announced by the parent University in advance which is to be complied with by the college. Various basis of Internal Evaluation are prescribed by the University which are to be followed by the college in letter and spirit. The college needs to formally document the Programme outcomes, Program Specific Outcomes and Course Outcomes for all the programmes offered by it. The parent University decided the POs, PSOs and COs. The college needs to communicate the same to the students and teachers in a variety of ways including uploading the same on the college website. The college need to device appropriate mechanism to communicate and evaluate the POs, PSOs and COs.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
3.5	Collaboration

Qualitative analysis of Criterion 3

The College has created a platform where the students, teachers, and research scholars, Industry experts come together and knowledge is shared on a regular basis. Guest Lectures, Industry visits, Institute Industry Interaction through Panel discussions are conducted by the college. The students are encouraged to explore their ideas and take up the unconventional route to career by starting a venture of their own. Entrepreneurship Development Cell – ‘AAKAR’ was established with an objective to create an environment for self employment, promote innovation, incubation and entrepreneurship development through formal and non formal programs. Workshops. LEMON IDEAS has been offering internships to students who were interested in starting their own venture. Experts from MSME interact with the students and offer assistance in preparing project proposals. The college has been taking up various activities to reach out to the unprivileged sections of society as well creating awareness among public about various social issues. The college undertakes these activities under Swachh Bharat Abhiyan, Swachhata Hi Seva, Beti Bachao, Beti Padhao and Traffic Awareness Programme on regular basis. Further the college has taken up the initiative to spread health awareness among students through various Health camps such as Sickle Cell, Blood Donation, PCOD, Breast Cancer Awareness Program, Organ Donation Rally, etc. Gender Sensitization is taken up by the college for making students aware about gender issues through lectures, seminars and workshops. Environmental awareness drives are regularly conducted by means of field visits, tree plantation drives and other activities and lectures. AADHAR Card camp was also organized for the students. The MBA department has been conducting many activities as a part of Collegial Social Responsibility. 50 Orphan Girls from Sharaddhanand Anathalya, Nagpur were invited to the college and given FREE Eye Check up along with Educational aid for their further studies. The NSS, NCC, Women's Cell, Alumni Association and various departments are regularly conducting activities which promote institute community network. Tie-up with NGO for providing educational support to economically weaker students Organ Donation Rally Water Rally OLD age home Visit Orphanage Visit Police Sanwad are some of the other extension activities undertaken by the college.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.
4.1.2 QIM	The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.2.2 QIM	Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

The college has well furnished classrooms and fully air conditioned halls for academic activities. Multilanguage Laboratory and Audio-Visual Media Centre are also available for academic activities. Mobile LCD Projectors are available for class room presentations. The college has well designed administrative block, common rooms for the girls and boys, well-furnished exclusive Computer and Multilanguage labs, and Class rooms, Audio Visual room constructed as per UGC and University norms. For the enhancement of ICT, College has ICT teaching aids like OHP, slide projector, video camera, DVD , Computers and CCTV Cameras. The college has well furnished 40 classrooms and 6 fully air conditioned halls for academic activities. For co-curricular activities the college has 7 Seminar Halls, 4 Multimedia Audio-Visual Center as well as Dr. Panjabarao Deshmukh Memorial Hall which has seating capacity of 1200. E-lecture capturing system and recording facility, camera with audio recording is installed. The college has one ground at Vasant Nagar which is used for Cricket. In addition the college has a play ground in the main building campus area for Kabaddi, Kho-Kho, Volleyball, Badminton, Korfbal, Basketball and Football; The college has a well-equipped gym and Yoga Room. The college has separate rooms and blocks to conduct indoor games like Chess, Table tennis and Carom. The Gymkhana hall has a separate block for gymnasium activities. The College Library is fully automated using Web-based RFID enabled LIB-MAN library software. Library has computers, barcode machine, barcode scanner, thermal printer for circulation receipt OPAC is also available, M-OPAC available for acquisition of books and journals. Students can access all the e-resources, databases like INFLIBNET, DELNET, DOAJ online Journals in Internet Zone for accessing e-resources etc. The college library also subscribed to a few Research Softwares like E-Views 7.0, , IBM SPSS Statistic Base Software, etc. The Central Library has approximately one lakh books, reference books, Competitive exam books, Encyclopedia, Dictionaries, Biographies, Bibliographies, Gazetteers, Reports, Yearbooks, National and International journals and periodicals, Magazines, Newspapers, Bound Volumes, donated books, CD,s, and DVD'S. The college has a collection of manuscripts and rare books. The college makes use of N-List e-resource services for the Library. These services are very useful for teachers ,students and research scholars. The library have Inter Library Loan and borrowing facilities with Shri shivaji science college, Nagpur. Santaji College of Arts, Science & Commerce, Nagpur and Radha Mahavidyalaya, Nagpur. There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – laboratory,

library, sports complex, computers, classrooms etc. Class rooms are used as per the time table prepared by the college. For using sports facilities also the college has well defined policies. The policy is to provide infrastructure for sports in college to students and faculty members. In summers, training is provided to school children and adults for badminton, chess, yoga, and weight loss, football. Some of the facilities of the college are also made available to the outsiders for raising financial resources.

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Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	Alumni Engagement
5.4.1 QIM	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Qualitative analysis of Criterion 5	
<p>The college has a Student Council. It consists of i) Principal of the college. ii) One senior teacher nominated by the Principal. iii) Teacher in charge of National Cadet Corps. iv) National Service Scheme Programme Officer. v) One student from each class who has shown academic merit at the preceding 12th standard examination to be nominated by the Principal vi) Director of Sports and Physical Education vii) One student from each of the following activities a) Sports; b) National Service Scheme and Adult Education; c) National Cadet Corps; d) Cultural Activities. The activities of the Student Council of this college are restricted strictly to academic and extracurricular in nature It supports the teacher in charge of Study Circle for the selecting the executive body of the Circle. It also helps the concerned teachers for searching talents required for various extracurricular activities. One of the major activities conducted by the council is the celebration of Teachers Day. Alumni Association is registered and comprises of the eminent alumni from the fields of education, entrepreneurship, judiciary, administrative services, politics, industries, financial services, entertainment, and sports. Alumni render their services by guiding the students, delivering guest lectures, providing financial support for various academic, curricular, extracurricular activities and giving cash prizes to students with excellence in myriad areas. Alumni Association has been registered in the year 2015 and contributes to collegeal, academic and infrastructure development. Alumni Association arranges Bhojandan on the occasion of Vijayadashmi every year, guest lectures are delivered by the alumni for the benefit of students from Arts and Commerce streams, financial support to N.S.S. activities of the college, the construction and renovation work done in the college is supervised by one of the alumnus of this college, Financial support for organizing National Seminars of different departments of the colleges, Donated Water Cooler, and scholarship to 25 meritorious students.</p>	

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution
6.1.2 QIM	The institution practices decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	Perspective/Strategic plan and Deployment documents are available in the institution
6.2.2 QIM	Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 QIM	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 QIM	Incremental improvements made during the preceding five years (<i>in case of first cycle</i>) Post accreditation quality initiatives (<i>second and subsequent cycles</i>)

Qualitative analysis of Criterion 6

The governance of the college is reflective of an effective leadership in tune with the vision and mission of the college. The Top Management, Principal, and faculty of the college are committed to plan, implement, document and continually improve effectiveness through the Quality Management System. Academic responsibilities are fairly divided among all the staff members. Committees are appointed for the various academic and co-curricular activities to be conducted in the course of the academic year. The Handbook of Working Committee (constitution, functions and guidelines) is printed in each academic session and circulated among all staff members. Various co-curricular and extra-curricular activities are conducted with the participation of students and Teacher as Convener/Coordinator. The Principal of the College holds regular meetings with the teaching and nonteaching staff. For Self financed courses, there are Coordinators for each programme. Decentralization of departments and personnel of the college helps in improving the quality of its educational provisions. The Management holds discussions with the teaching and non-teaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the

colleageal process. There are regular meetings of office bearers and Management representatives. The perspective colleageal plan is developed by the Principal in consultation with members of the Management, IQAC, Heads of various Departments of the College. These plans are improved regularly to ensure quality development of the College. The College is managed by Shri Shivaji Education Society, Amravati which has its governing body to take care of 269 educational colleges. However, the administration of Dhanwate National College is the responsibility of the Principal who is directly accountable to the parent body. The Managing Council of society controls and plans the finance and approves the schemes of development. Various bodies/cells/committees, formed for various purposes, have been meeting regularly and been able to discharge their respective duties effectively. The minutes of the meetings and action taken reports etc are available in the college record. The College makes efforts to enhance and enrich the professional development of its teaching and non-teaching staff. All the statutory welfare measures as stipulated by the State Government, the parent University, UGC and other agencies are implemented. The Social Security Schemes are in place. Performance appraisal system is implemented as per the guidelines from UGC. The appraisal report of the faculty is submitted every year to the Principal through the respective Heads of the Departments. API forms are given to faculty every year as per direction by UGC. The management plays an active role in the performance appraisal of the faculty. Student's feedback is taken and analyzed every year and the necessary steps are initiated. The parents are also involved in the feedback system. The feedback is examined and necessary actions are taken. The accounts of the college are subject to internal and external audit. Internal audit is conducted every quarter. Budget is prepared at the beginning of the year and actual expenses incurred during the year are compared with budget and any major variation is discussed by the Principal with concerned person. External Audit takes place as per the requirements of the State Government and the University. The colleageal strategy is as per UGC direction, NAAC's direction as well as Maharashtra State directives. The UGC has allocated funds in CPE grant, books, journals and equipments, for establishment of network resource centre (computer, printer, UPS, software, fax machine, modem up gradation and internet connectivity), equal opportunity centre, and for improvement of Career and Counseling Cell. Staff members are encouraged to carry out research in their fields so that college can avail research grant from UGC or other funding agencies. The IQAC Cell works towards sustenance and enhancement of quality parameters, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure and offering suggestions for new self-finance courses. IQAC is an internal coordinating and monitoring mechanism and plays vital role in maintaining and enhancing overall quality of the college. IQAC works in decentralized mode through various committees. The IQAC meets regularly to plan, direct, implement and evaluate the teaching, research and publication activities in the College. The college reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC. Teaching plans are prepared for academic session. These get verified / checked at different stages in accordance with syllabus and scheme of examination given by Nagpur University. The effectiveness of teaching – learning process is reviewed on a regular basis. The inputs are received through student's feedback, results of internal tests, quality of assignment submitted, final results of term / year. The concerned faculty then plans for improvements which are monitored on a regular basis for their effectiveness. The students' educational needs and college administrative needs are managed through various operational committees. These committees have representation from faculty, staff and students. Each committee frames plans for its activities, schedules and IQAC strives to meet stipulated requirements.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.2 QIM	<p>1. Institution shows gender sensitivity in providing facilities such as:</p> <ol style="list-style-type: none"> 1. Safety and Security 2. Counselling 3. Common Room
7.1.5 QIM	<p>Waste Management steps including:</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • E-waste management
7.1.6 QIM	Rain water harvesting structures and utilization in the campus
7.1.7 QIM	<p>Green Practices</p> <ul style="list-style-type: none"> • Students, staff using <ol style="list-style-type: none"> a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants
7.1.18 QIM	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities
7.1.19 QIM	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	Best Practices
7.2.1 QIM	Describe at least two institutional best practices (as per NAAC Format)
7.3	Institutional Distinctiveness
7.3.1 QIM	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Qualitative analysis of Criterion 7

College shows gender sensitivity in providing facilities such as Safety and Security, Counseling, Common Room etc. The college integrates the cross cutting issues like gender studies, task force for protection of girls at college campus & hostel, woman related issues, into the curriculum through various courses and program offered to the students. The College has fully functional Collegiate Women's Cell which organizes program related to women and their issues. Lectures and training program on laws for women, self-defense and employment related issues are organized. Documentary on female feticide issues are shown to students.

Common room for girls' students is in place and sanitary napkins vending machine is available. Looking into the issue of separate and independent facility for girls and women in the campus; the college has 03 separate common rooms in three different buildings apart from common rooms in the girls hostels. The college tries to generate minimal waste and tries to reduce the use of plastics. Some of the better practice adopted by the college in the area of solid waste management include processed of the solid waste is for plants as manure, two pits behind the Women Hostel, waste from hostels and canteen being further utilized, segregated as biodegradable and non-biodegradable. The college has created solid waste disposal bins alongside wash rooms. This solid waste is collected by the Municipal Corporation every alternate day and is then disposed off. Use of pesticides and other harmful chemicals in the garden is replaced by adopting organic methods of gardening. The college has formal rainwater harvesting system, but all the rooftop water flows to ground level through pipes. This leads to keeping the general water level in the campus higher than normal which is reflected in availability of water in the well in the campus. The campus has gone ahead with soak-pits in order to conserve rainwater. The non-teaching staff handling water tanks have been given periodic knowledge about conserving water. The college also spread awareness on rainwater harvesting through various programs such as: Water Conservation Rallies Lectures on Water Conservation Themes. To make the campus eco-friendly, the college has organized Environment Day Rally on Environment Day. Activities like cleanliness and watering plants are regularly carried out. N.S.S. Unit of college has organized Tree plantation programme in collaboration with Green Valley Group (environment consciousness). College students and staff use bicycles regularly. Students are coming from various rural places depends on public transport. Staff also uses Public Transport because they are from remote places. Both students and teachers use pedestrian roads. Staff is motivated to utilize jute bags or cotton bags. The office of the College is partially paperless. The students and staff have planted several tree saplings during various tree plantation programmes organized by the college through the NSS wing and all these trees are taken care of and maintained by the gardeners of the college. Care is taken to ensure that the college environment has low levels of carbon emission and low pollution levels so that the campus is healthy for all. The college encourages communication through emails, sms, whatsapp groups etc among the students and employees. The college organizes national festivals and birth / death anniversaries of the great Indian personalities. With regards to the financial matters, the transaction regarding the purchases, payments done by cheques, drafts, money transfer etc are recorded systematically by the head of the institute. The academic section includes admission fees, exam fees, scholarship sanctioned and distributed etc are recorded with parents/students acknowledgments. The administrative wing identify and work out the issues regarding major building works consisting desk rooms, Lecturer Halls, Laboratories, Library rooms, Sport room, Hostel rooms etc. There is transparency in the maintenance of accounts, bills, cheques and any other mode of payments. One distinctive area is quality enhancement in the context of seminars, conferences, workshops and FDP, in the terrains of the thrust areas. The college has organised seminars, conferences, workshop and FDP, distinctive to the collegeal vision. The organisation of these Seminars, Conferences, Workshop, FDP and the provision of collegeal seed money reveal the collegeal distinctiveness keeping pace with the collegeal vision, the priority areas and the thrust areas.

Best Practices followed by the College

1. The Deptt of English is running a free of cost Certificate Course in Basic Communication Skills and more than 2000 students have availed the opportunity. However, this lab needs to have more audio-visual facilities so that it can have more impact upon the students.
2. The Library has provided a common platform for students through the College Library Blog which enables the students to avail all information related to the Library. They have also come up with an unique idea of preserving and updating the clippings of AIU volumes of all the thesis submitted for the month which comes very useful for the scholars and also for the faculty members.

The College has started an Accidental Insurance scheme for all teaching faculty, nonteaching staff and students.

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Section III:OVERALL ANALYSISbased on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words)

Strength

The College is situated in a central part of the city, well connected by public transport system and is successful in ensuring good academic ambience and a disciplined campus. It has a good infrastructure and provides adequate technology to the students. The extra classes for the slow learners have contributed to good results. All the programmes conducted through very experienced resource persons are well attended. There is good coordination between the Principal and the staff. Various committees of teachers are active. In all the matters, there is visible decentralisation in decision making. The library and the internet facility are very beneficial to the academic progress of the students. There are ample opportunities for the students to participate in the Sports activities. The Library has been giving various facilities to the students of all categories, UG, PG and research scholars.

However, for global competence the students need to be well conversant in English language, hence the students need more motivation for improving their communication skills. There is a shortage of full time permanent faculty. Also, College – industries linkage may be explored and Job oriented/vocational/skilled development courses be introduced for better employability of the students.

The College needs to improve measures for mentoring and organize remedial classes. The strength of UG & PG students may be increased by providing more academic and laboratory facilities. A proper perspective plan is yet to be made for improvement in teaching-learning, resource mobilisation, extension and sports activities as well as innovation and best practices. More short term skill and more personality development programmes may be introduced.

Section IV:Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Vacant teaching positions be filled on priority basis
- Skill based and job-oriented courses be initiated
- Canteen facilities be strengthened
- ICT infrastructure needs regular updation
- The college to prepare a Perspective Development Plan in view of the National Educational Policy
- Post-graduation programmes be started in more disciplines
- Mentoring and feedback processes be formalized and well documented
- More avenues of industry-academia linkages be explored
- College needs appropriate provisions for preservation of the manuscripts and rare books available in the library

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

NAAC

Sl.No	Name		Signature with date
1	DR. SANJEEV KUMAR SHARMA	Chairperson	
2	DR. NARENDER KUMAR	Member Co-ordinator	
3	DR. DIPANNITA CHAKRABORTY	Member	
4	Dr. Neelesh Pandey	NAAC Co - ordinator	

Place

Date

NAAC