



Shri Shivaji Education Society, Amravati's
Dhanwate National College
Congress Nagar, Nagpur



Established in 1932

College with Potential for Excellence Status by UGC, New Delhi
Recognized Centre for Higher Learning and Research
Institutional Member of Asia Pacific Quality Network, Shanghai
Accredited 'B+' Grade, CGPA 2.53 by NAAC Bangalore

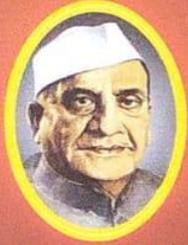


4th Cycle
Assessment & Accreditation by NAAC

CRITERION II - TEACHING-LEARNING AND EVALUATION

2.2 - Catering to Student Diversity

2.3.3 - Ratio of mentor to students for academic and other related issues



**Dr. Panjabrao alias
Bhausaheb Deshmukh**
Founder President



Estd. 1935

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INSTITUTIONAL MEMBER OF ASIA PACIFIC QUALITY NETWORK, SHANGHAI

Hon. Shri Harshwardhan P. Deshmukh
President

Dr. J. D. Wadate
M. Com., M. Phil., Ph.D.
Principal

No./DNC / 248/2021-2022

Date : 30 / 05 / 2022

Self Declaration

This is to certify that, the information, report true copies of the supporting documents, numerical data and weblinks furnished in this file are verified by IQAC and the head of the institution and found correct.

Hence this certificate is issued.

Dr. K.D. Meghe
IQAC Coordinator



Dr. J.D. Wadate
Principal

Phone: (O) (0712) 2422759, 2454193, Fax: (0712) 2454193
E-mail: dhanwatanationalcollege@yahoo.com ■ Website: <http://dhanwatanationalcollege.com>

2.3.3 - Ratio of mentor to students for academic and other related issues



Mentor-Mentee Policy Document

**IQAC,
Dhanwate National College
Nagpur (MH)-440012**



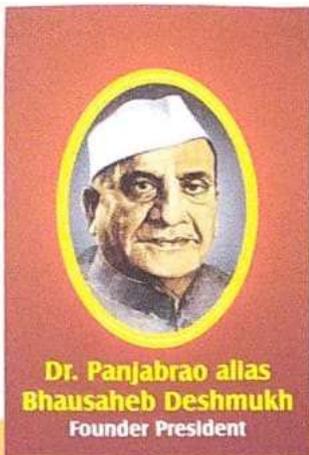
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2.3.3 - Ratio of mentor to students for academic
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Mentoring Policy

The Mentor Mentee policy document has been developed by the IQAC (Internal Quality Assurance Cell) of Dhanwate National College, Nagpur, and is applicable to all individuals involved in the college community. This policy recognizes the evolving challenges faced by students in their college lives, including academic pressures, job aspirations, career choices, and the need to acquire additional skills alongside their curriculum to ensure future employability. These factors often lead to increased anxiety and uncertainty among students regarding their success during and after college.

It is widely acknowledged that the key to students' success lies not only in the curriculum they study but also in their relationships with mentors, who can be their peers, teachers, or professionals. Understanding the diverse backgrounds of students hailing from urban, semi-urban, and rural areas across Vidarbha, with varied social, cultural, and economic contexts, it becomes crucial to provide continuous mentoring to address their academic, social, personal, and career-related needs.

In light of these considerations, Dhanwate National College has implemented a Mentor-Mentee system, whereby a group of students (Mentees) are assigned to a faculty member (Mentor) from the same department. To ensure the effectiveness of this program, the IQAC conducts regular mentoring sessions for faculty members, providing them with the necessary guidance and support.

The following policy outlines the framework and guidelines for the mentorship program at the college.

Mentor Mentee Mechanism

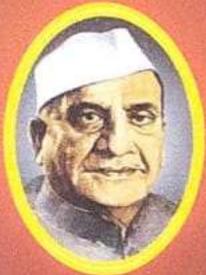
The Mentor-Mentee mechanism at Dhanwate National College operates according to the following guidelines:

1. **Assignment of Mentors:** Faculty members are designated as Mentors and each Mentor is responsible for a group of 40 to 50 students throughout the academic year.
2. **Continuity:** Once a student is assigned to a Mentor, they will maintain the same mentor-mentee relationship until the completion of the program. This fosters a sense of trust, continuity, and personalized support for the mentees.
3. **Student Mentors:** In addition to faculty Mentors, Student Mentors are appointed to assist slow learners. This is achieved through a buddy system, where capable students provide support, guidance, and encouragement to their peers who may require extra assistance in their academic journey.

By implementing these measures, the Mentor-Mentee mechanism aims to create a supportive environment for students, ensuring they receive consistent guidance, mentoring, and academic assistance throughout their college experience

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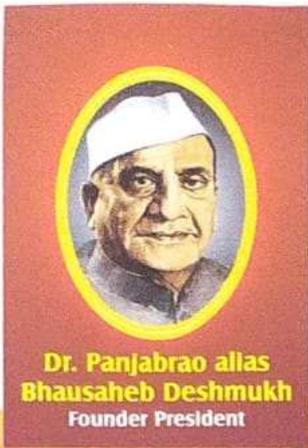
Responsibilities of Mentor

The responsibilities of a Mentor in the Mentor-Mentee program at Dhanwate National College are as follows:

1. **Conduct Regular Meetings:** Mentors are expected to schedule and conduct at least one meeting with their mentees each month. Over the course of a semester, Mentors should spend a minimum of 8 hours engaging with their mentees.
2. **Assess Mentee's Profile:** Mentors should assess the mentee's background, knowledge, skills, motivation, experiences, and hobbies to better understand their individual needs and aspirations.
3. **Communication Skills:** Mentors are responsible for helping mentees improve their communication skills and overcome any hesitations they may have.
4. **Academic and Career Guidance:** Mentors should provide counsel, guidance, and advice to mentees in order to help them achieve their academic and career goals.
5. **Support and Referral:** Mentors should address mentees' concerns and provide appropriate support and referrals to available resources when necessary.
6. **Encourage Engagement:** Mentors should encourage mentees to actively participate in academic, extracurricular, and social activities, fostering their curiosity and interest.
7. **Socio-Cultural Awareness:** Mentors should encourage discussions on socio-cultural aspects of the country, promoting the development of responsible citizenship among mentees.
8. **Communication with Parents/Guardians:** If required, mentors should contact parents/guardians to provide information about the achievements and progress of their mentees.
9. **Keep Mentees Informed:** Mentors should update mentees on various scholarships, fellowships, competitions, internships, research projects, job opportunities, and other relevant opportunities.
10. **Leadership and Teamwork:** Mentors should guide mentees in developing leadership qualities and fostering teamwork skills.
11. **Maintain Long-Term Relationship:** Mentors are encouraged to maintain contact with mentees even after the program ends to assess the impact of mentoring and monitor the progress of mentees.
12. **Record-Keeping and Reporting:** After each session, mentors should submit meeting records and a brief report to the IQAC, ensuring that the information and discussions with mentees remain confidential.
13. **Effective Listening and Support:** Mentors should actively listen to mentees, demonstrate empathy, show respect, and invest time and effort in their mentorship role.

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14. **Identify Learning Needs:** Mentors should identify the learning abilities of their mentees and suggest necessary action programs to the IQAC, such as recommending skill development programs, career counselling sessions from professionals, and preparation for various entrance examinations.
15. **Collaborate with Colleagues:** Mentors should collaborate with colleagues to arrange special or remedial classes for slow learners within the mentorship group, ensuring comprehensive support for all mentees.

Responsibilities of Mentee

The responsibilities of a Mentee in the Mentor-Mentee program at Dhanwate National College are as follows:

1. **Regular Attendance:** Mentees should attend the scheduled meetings with their mentors on a regular basis.
2. **Respectful Behaviour:** Mentees should demonstrate respect towards their mentors and everyone else involved in the mentorship program.
3. **Share Performance Details:** Mentees should share information about their academic performance, participation in extracurricular activities, and any notable achievements with their mentors.
4. **Discuss Career Plans:** Mentees should openly discuss their career plans, aspirations, and specific needs with their mentors, allowing for personalized guidance and support.
5. **Value Mentor's Guidance:** Mentees should actively listen to and consider the guidance and advice provided by their mentors, recognizing the value of their mentor's experience and knowledge.

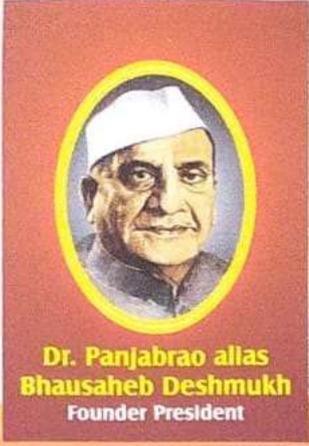
Outcome of the Mentor-Mentee Program

The Mentor-Mentee program at Dhanwate National College is designed to achieve the following outcomes:

1. **Empowerment of Students:** The program aims to empower students by imparting skills for self-awareness, self-management, social awareness, and relationship management. Through mentorship, students develop the necessary skills to navigate their personal and academic lives effectively.

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- 2. Identification of Learning Abilities and Special Needs:** Mentors play a crucial role in identifying the learning abilities of students and recognizing any special needs they may have. This enables the college to provide appropriate support and accommodations to ensure inclusive education.
- 3. Support for Slow and Advanced Learners:** The program helps in identifying both slow and advanced learners among the mentees. By identifying these students, appropriate measures can be taken to provide additional support and challenges, respectively, catering to their individual learning pace and needs.
- 4. Curriculum Enhancement:** The mentor-mentee interactions provide valuable insights into the requirements and expectations of the students. Based on this feedback, proposals can be made for enhancing the curriculum to align it with the evolving needs and aspirations of the students.
- 5. Introduction of Career Advancement Courses:** The program facilitates the identification of specific career aspirations and requirements of the students. This information can be utilized to initiate new courses or programs that cater to the career advancement needs of the students, enabling them to pursue their desired career paths.
- 6. Recommendations for Curriculum Changes:** Mentors can provide suggestions and recommendations for changes in the curriculum based on their interactions with mentees. These recommendations can be forwarded to the university or relevant authorities for necessary action, ensuring the curriculum remains relevant and responsive to the students' needs.
- 7. Pedagogical Modifications:** Mentorship experiences and feedback can contribute to modifications in the teaching and learning pedagogies employed by faculty members. This enables the adoption of effective and innovative teaching approaches that align with the mentees' learning styles and preferences, enhancing the overall learning experience.

By achieving these outcomes, the Mentor-Mentee program aims to create a supportive and inclusive learning environment that caters to the holistic development and success of the students at Dhanwate National College.

Dr. J. D. Wadate
Principal

Dhanwate National College,
Nagpur.





PUBLISHER

Principal

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First Edition

PUBLISHED ON: 25TH FEB 2022

GGKEY:P497J470YEF



Date:

To,
Dr. Vaishali S. Dhabekar,
CHB Department of Geography
Dhanwate National college,
Congressnagar Nagpur.

Subject:- Regarding allocation of mentees for Academic Year 2021-22.

Dear Sir/Mam,

You are hereby informed to note that, following mentees are allocated to you as per Teacher-Guardian/ Mentor-Mentee Scheme for Academic Year 2021-22.

You are directed to preserve all records related to mentoring in proper format.

List of Mentee:-

Sr. No.	Name of the student	Class
1.	Ishant Ramesh Sarve	B.A. I
2.	Janvi Dipak Khairkar	B.A. I
3.	Ankita Gajanan Chavare	B.A. I
4.	Sonal Satish Gore	B. A. I
5.	Rohit Rajesh Rangari	B. A. I
6.	Mangal sarwa	B. A. II
7.	Mayur s. Shende	B. A. II
8.	Nitin s. Borkar	B. A. II
9.	Pronal p. Sahu	B. A. II
10.	Sanket a. Wankhede	B. A. II
11.	Tejas d. Mohakar	B. A. II
12.	Abhishek u. Choudhari	B. A. III
13.	Abhishek v. Somkuwar	B. A. III
14.	Aman c. Meshram	B. A. III
15.	Linesh r. Bhasme	B. A. III

MENTOR

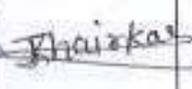
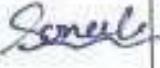
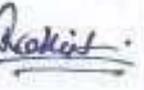


HOD



Mentor: Mentee Meeting

Name of Mentor:-Dr. VAISHALI S. DHABEKAR, Academic Year: - 2021 - 2022
Class:- B. A. 1,2,3 Semester:- II, IV, VI Number of Mentee:-
15

Sr.No.	Name of the Student	Class	Date	Issue/ Concern	Resolution/ Discussion	Remark	Sign of Student
1.	Ishant Ramesh Sarve	B. A. 1	28 Aug 2022	Basic concept of geo	By teaching personally	Satisfied	
2.	Janvi Dipak Khairkar	B. A. 1	28 Aug 2022	Basic concept of geo	By teaching personally	Satisfied	
3.	Ankita Gajanan Chavare	B. A. 1	4 Oct 2022	Personal Problem	By Discussion	salved	
4.	Sonal Satish Gore	B. A. 1	4 Jan 2022	Study Problem	By Explain Resolution	salved	
5.	Rohit Rajesh Rangari	B. A. 1	18 Mar 2022	Personal Problem	By Dis cussion	salved	

Sr.No.	Name of the Student	Date & Class	Issue/ Concern	Resolution/ Discussion	Remark	Sign of Student
6.	MANGAL SARWA	B. A. 2 7 Sep 2022	Topic Personal	Solved by Discussion	Improving	
7.	MAYUR S. SHENDE	B. A. 2 18 Oct 2022	Difficulties in practical	By teaching personally	Satisfy	
8.	NITIN S. BORKAR	B. A. 2 18 Oct 2022	Difficulties in practical	By teaching personally	Satisfy	
9.	PRONAL P. SAHU	B. A. 2 17 Dec 2022	Personal	Discuss	Improvement	
10.	SANKET A. WANKHEDE	B. A. 2 22 Feb 2022	Issue in theory study	gave tricks	Satisfy	
11.	TEJAS D. MOHAKAR	B. A. 2 20 May 2022	—	—	—	

Sr.No.	Name of the Student	Date & class	Issue/ Concern	Resolution/ Discussion	Remark	Sign of Student
12.	ABHISHEK U. CHOUDHARI	B. A. 3 24 Sep 2021	Difficulty in practical	Discuss	Satisfy	
13.	ABHISHEK V. SOMKUWAR	B. A. 3 2 Nov 2021	personal	Discuss	Improvement occur	
14.	AMAN C. MESHAM	B. A. 3 2 Nov 2021	personal	Discuss	Satisfy	
15.	LINESH R. BHASME	B. A. 3 12 Feb 2022	Study Problem	Teaching personally	Solved	


MENTOR


HOD